

General Terms & Conditions

1. Service Provider

École polytechnique fédérale de Lausanne (EPFL), 1015 Lausanne

Contact information:

AMAM2019 conference
c/o EPFL STI BIOROB
Station 9
CH-1015 Lausanne

E-mail: amam2019@epfl.ch
Phone: +41 21 693 30 06
Fax: +41 21 693 37 05

2. Data processing

The data you submit during the conference registration process (with the exception of any payment information, which is directly processed by Postfinance SA) is stored on our servers, located on the EPFL campus. Only the conference organizers can access it. We will not transfer any data to external entities, unless it is strictly necessary for the organization of the event. All data is processed in conformity with the Swiss data protection law (RS 235.1). If need more information or want to access your data, please contact the conference organizers by e-mail, fax or postal mail, clearly describing your request.

3. Refund conditions

3.1. Conference banquet additional tickets

In the unlikely event that many more participants than expected register for the conference, we might need to cancel and refund some of the additional banquet tickets, as the priority is given to the conference participants. The number of banquet places is strictly limited to 200. Cancellations, if any, would be done in reverse time order (*i.e.*, the most recently bought additional banquet tickets would be the first ones to be cancelled). Refunds for cancelled additional banquet tickets would be full refunds independently from the date at which they occur.

3.2. Refund

If, for any reason, a participant can no longer attend the Event, he/she is kindly asked to contact the event organizers as soon as possible in order to request a refund of the participation fees. The request has to be made in written form.

3.3. Refund policy

- *Cancellation up to 30 days before the start of the conference: 90% refund* of the total amount paid.
- *Cancellation 29 days or less prior to the start of the conference: no refund*, except in case of force majeure (*e.g.*, an accident or illness duly proved by a medical certificate).

3.4. Refund procedure

The request for refund must be submitted in written form by email, fax or regular mail to the contact address (see above) and must include the transaction code of the conference registration. The organizers will refund the amount due within 10 working days. Refunds for credit card transactions will be exclusively issued to the credit card used for the purchase. The date of receipt of the request for refund by the event organizers serves as proof for the deadlines set in point 2.1.2.

4. Governing law and jurisdiction

Swiss law applies. The place of performance and jurisdiction is the registered office of the service provider mentioned in point 1.